

REGULAR SESSION



Ron Sellers
District 1
Member

Ron Hirst
District 2
Chair

Daniel P. Friesen
District 3
Vice-Chair

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

AGENDA

Reno County's Annex Conference Room
125 W. 1st Avenue, Hutchinson
Tuesday, November 23, 2021, 9:00 AM

I. Call to Order

II. Pledge of Allegiance to the American Flag and Prayer

III. Welcome and Announcements by Commission Chair

III.A Introduction of new attorneys

III.B Reno County Historical Society (RCHS) Christmas Invitation

IV. Public Comment on Items not on the Agenda

Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.

V. Determine Additions or Revisions to the Agenda

VI. Consent Agenda

VI.A Vouchers (bills or payments owed by the county or related taxing units).

VI.B Highlands Tower Lease (Extension) with IdeaTek

VI.C BOCC minutes for November 3rd, 2021, November 9th Canvass and November 10th
Finalize Canvass for approval by the Board

VII. Business Items

VII.A County Clerk's annual department update

VII.B Treasurer's Annual Report to the Board of Commissioners

VIII. County Administrator Report

VIII.A Monthly Department Reports

VIII.B Financial Report

IX. County Commission Report/Comments

X. Adjournment



AGENDA ITEM

AGENDA ITEM #III.A

AGENDA DATE: November 23, 2021

PRESENTED BY: Thomas R. Stanton - Reno County District Attorney

AGENDA TOPIC:
Introduction of new attorneys.

SUMMARY & BACKGROUND OF TOPIC:

Brian Koch
Jamie Karasek

RECOMMENDATION / REQUEST:

No action requested



AGENDA ITEM

AGENDA ITEM #III.B

AGENDA DATE: November 23, 2021

PRESENTED BY: RCHS Executive Director Michael Ables and Reno County Museum
Operations Manager Katie Broker

AGENDA TOPIC:
Reno County Historical Society (RCHS) Christmas Invitation

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Historical Society would like to extend an invitation to attend upcoming holiday events to the Reno County Commissioners as well as provide information about our organization.

ALL OPTIONS:

n/a

RECOMMENDATION / REQUEST:

No action is requested.

POLICY / FISCAL IMPACT:

n/a



AGENDA ITEM

AGENDA ITEM #VI.B

AGENDA DATE: November 23, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Highlands Tower Lease (Extension) with IdeaTek

SUMMARY & BACKGROUND OF TOPIC:

IdeaTek Telcom is a Reno County-based broadband service provider who employs over 60 high-tech, high-wage jobs in our county. Rural Reno County had suffered from slow or spotty broadband access. For that reason, IdeaTek formed one of the strongest broadband coalitions in the state to permanently fix the issues that was brought to light with the COVID-19 pandemic. IdeaTek applied for and received a Connective Emergency Response Grant (CERG) in 2020 to expand broadband in Reno County.

On November 17, 2020 IdeaTek came in front of the county commission to discuss a lease agreement with Reno County to place their equipment on top of the Water District No. 8 water tower located in The Highlands. On December 1, 2020 the commission approved a one-year lease agreement with IdeaTek for the placement of their equipment on the tower for a one-time payment of \$3,600. The payment is for the water district fund.

The one-year lease agreement is up and IdeaTek is requesting an extension to the lease agreement for an additional one-year term and will pay the water district either \$300 per month or a one-time payment of \$3,600.

ALL OPTIONS:

1. Approve the Highlands Tower Lease Extension with IdeaTek
2. Deny the approval of the Highlands Tower Lease Extension
3. Table for more information

RECOMMENDATION / REQUEST:

Recommend approval of the extension for \$3,600 to be received from IdeaTek.

POLICY / FISCAL IMPACT:

The money received from IdeaTek on this lease goes into the Water District #8 (Highlands) fund. The money adds to their cash balance. Reno County does not receive any of these funds.



Mr. Randy Partington
Reno County Administrator
206 W. 1st Ave
Hutchinson, Kansas 67501

RE: AGREEMENT TO RENEW TOWER LEASE AGREEMENT

To County Administrator,

This is to confirm the substance of our previous discussions regarding the renewal of the Reno County Rural Water District No. 8 Water Tower Lease Agreement between the Water District and Ideatek Telecom, LLC ("Ideatek"). As permitted in Exhibit A of said agreement, this letter will serve as the Parties agreement to renew the Lease Agreement for an additional one (1) year term beginning December 1, 2021 for either (1) a rental amount of \$300 per month due on or before the 1st of each month beginning on the renewal term start date; or (2) a one-time payment of \$3,600 due on or before the renewal term start date.

The terms and conditions set forth in the Agreement will remain in full force and effect with the Parties agreeing to reconvene prior to ninety (90) days before the renewal term expires to discuss and negotiate any further extensions of the Lease.

Regards,

Ethan S. Kaplan,
General Counsel for Ideatek

AGREED:

IDEATEK TELCOM, LLC

By: _____
Jerrod Reimer, CEO

Date: _____

THE BOARD OF COUNTY COMMISSIONERS AS THE
GOVERNING BODY OF RENO COUNTY WATER
DISTRICT 8

By: _____

Date: _____



AGENDA ITEM

AGENDA ITEM #VI.C

AGENDA DATE: November 23, 2021

PRESENTED BY: Cindy Martin

AGENDA TOPIC:

BOCC minutes for November 3rd, 2021, November 9th Canvass and November 10th Finalize Canvass for approval by the Board

SUMMARY & BACKGROUND OF TOPIC:

N/A

ALL OPTIONS:

Approve minutes as outlined

RECOMMENDATION / REQUEST:

Approval of final minutes November 3rd, 9th, 10th, 2021.

POLICY / FISCAL IMPACT:

N/A

Nov. 3, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session at the Courthouse, live streaming on YouTube with Chairman Ron Hirst, Commissioner Daniel Friesen and Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Kim Biery, Trinity United Methodist Church.

Commissioner Hirst commented on the 19.6 percent of Reno County registered voters that turned out to vote in the City/School Election yesterday. He expressed how important local elections were to their communities.

There were no public comments.

Commission Friesen requested to amend the agenda by adding an executive session for 15-minutes to consult with legal counsel requesting Mr. Partington be present. County Administrator Randy Partington also requested to add an Attorney/Client executive session for 30 minutes with legal counsel present. **Mr. Sellers moved, seconded by Mr. Friesen,** to approve amending the agenda as stated adding the executive sessions as item 9A and 9B. The motion was approved by a roll call vote of 3-0.

Mr. Sellers moved, seconded by Mr. Hirst, to approve the Consent Agenda. It consisted of items 6A-6B including the Accounts Payable Ledger for claims payable on October 29th, 2021, totaling \$296,798.86 and claims payable on November 5th, 2021, totaling \$847,145.38 as submitted; approval of the new lease proposal for the mail machine and folder/inserter from Midwest Single Source as presented by staff. The motion was approved by a roll call vote of 3-0.

Community Corrections Director Randy Regehr met with the Board to give his annual department update. He spoke about staff training, client numbers, House Bill 2026 diversion, office space, grants from the state, and starting a pilot project with officers to use technology and reduce paper usage.

Solid Waste Director Megan Davidson met with the Board giving a progress presentation updating the projects at the Reno County Landfill. She started a dateline with dirt work by landfill employees in February 2021 and said that Conco Construction began their portion in May 2021. The new scale house and customer convenience center is currently on schedule and could be operational as early as January 2022. Ms. Davidson also noted that the Gas Collection and Control System Well Expansion in Cell 7 began in October 2021. The project completion should be done by the end of the year to meet the requirements by KDHE. She went over budget costs and savings. SCS representatives Monte Markley and Steve Lineham were in the audience to assist with questions.

Mr. Partington updated the Board on Aging/Transportation Director Barbara Lilyhorn's bus that was involved in a small accident stating the damage was turned over to insurance. There is a mayor's meeting scheduled for December 14th, 2021, at 6:00 p.m. with the location to be determined. He spoke about a letter of support from the Commission for a TECH Grant shared with KDOT to purchase two buses at a cost of \$153,000. The Board authorized Mr. Partington to draft and sign the letter of support.

County Commission reports:

Commissioner Friesen commented on the Kansas Association of Counties session regarding COVID and Health Officers interaction. Sheriff will step in for Mr. Friesen on the City/School Election Canvass on November 9, 2021, at 8:30 a.m. He appreciated Ms. Moody's work on the Reno County website. He spoke about attending a strategic priority StartUp Hutch meeting. He complimented the great work of the County Clerk's Office on the City/School election yesterday.

Commissioner Sellers also complimented the Clerk's Office on their work with the City/County election. He was glad Mr. Friesen spent time with StartUp Hutch. He was pleased with voters going from 3 to 5 commissioners. He felt there needed to be improvements by the county on the timing issue for septic tank approvals. He asked if discussions could begin on long term projects since COVID was slowing down. He was pleased with the consent agenda growing so the Board could address other issues.

Commissioner Hirst spoke about yesterday's program presentation to the City Council with SCKEDD (South Central Kansas Economic Development District) and StartUp Hutch regarding SCKEDD activities in Hutchinson. He briefly went over Siemens being a supplier.

He spoke about a joint meeting with KCCA/KAC regarding Home Rule status showing the 39 restrictions in the state statutes on matters which Counties are prohibited from addressing with Home Rule authority, suggesting there may be some changes needed with Home Rule. He wanted to discuss long range items/projects for the coming year.

Mr. O'Sullivan requested the Board make a motion to recess into executive session for 30 minutes to confer with the Board's legal counsel on a privileged legal matter, that being contractual matters with the City of Hutchinson requesting he and Mr. Partington remain for the executive session. No formal decision will be made. Following the executive session, the Board will reconvene in regular session and will move to recess again into a second executive session. **Mr. Friesen moved** and amended the motion to not exceed 45 minutes instead of the 30 minutes as in the motion read by Mr. O'Sullivan, **Mr. Sellers seconded the motion.** The motion was approved by a 2-1 roll call vote with Mr. Hirst opposed to the time limit in the motion.

At 10:30 the meeting recessed for five minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

At 10:35 **Mr. Sellers moved, seconded by Mr. Hirst,** to go into executive session for 45 minutes to confer with the Board's legal counsel on a privileged legal matter for the purpose set out in Mr. O'Sullivan's request with no formal action to be taken. The motion was approved by a roll call vote of 3-0.

At 11:20 the meeting returned to regular open session with no binding action taken during or following the first executive session. At that time **Mr. Friesen moved** for the Board to recess once again into Executive Session to confer with the Board's legal counsel on a privileged legal matter, that being the legal requirements to establish a quorum and the super majority vote requirement until such time as the two newly created commissioner district positions were filled. The executive session would be for a period of 15 minutes with no formal decision expected. Mr. Partington was asked to remain for the second executive session. The motion was **seconded by Mr. Sellers** and approved unanimously.

At 11:35 a.m. the Board resumed into regular session and adjourned for the day until 9:00 a.m. Tuesday, November 9th, 2021, for the official canvass of the 2021 City/School General Election.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

November 9, 2021
Reno County Annex
Hutchinson, Kansas

The Board of Reno County Commissioners met in a canvass session with Chairman Ron Hirst, Commissioner Ron Sellers, Sheriff Darrian Campbell substituting for Commissioner Daniel Friesen, and Minutes Clerk Cindy Martin. Also present was County Clerk Donna Patton, County Administrator Randy Partington, and County Counselor Joe O'Sullivan.

At 8:30 a.m. Mr. Hirst moved to open the meeting into the Board of Canvassers for the purpose of canvassing votes for the November 2, 2021, City/School General Election, **seconded by Mr. Sellers.** The motion was approved unanimously. The Canvass is conducted per K.S.A. 25-3104 with the County Clerk recommending the date and time for the canvass to be held on either the Monday following the election or within thirteen days of the election and the local newspaper published the scheduled date and time.

Deputy Election Officer Jenna Fager explained the 96 Provisional Ballots for the Boards consideration, stating the number of ballots to count or not count was accurate from researching each one. Election Associates Alisha Johnson, Brooke Koehn and Karen Fisher were present along with the canvass board who consisted of Jennifer McVay, LeeAnn Jones, and Merin Benson.

Mrs. Fager explained statute K.S.A. 25-2106; Definition of "filing deadline", no withdrawal after deadline. "Filing deadline" means the hour, date, or time after which it is provided by law no person may become a candidate for election to public office. After the effective date of this act, no candidate shall be permitted to withdraw his candidacy after the filing deadline.

Mrs. Fager then reviewed close races and possible ties; Haven City Council Sandra Dean Williams won with 83 votes however the write-in race was between Christopher Scott-5 votes and Trisha Paramore-7 votes. Tie races: Arlington City Council Jeff Fountain and Kay Sipe at 37 votes each. Partridge City Council Bret Lawson and Rick Smith each had 3 votes. Langdon City Council Charles Brown and Dennis Fisher each had 6 votes. Plevna City Council Chase Nisly by 14 write-in votes.

Ron Hirst moved, seconded by Sheriff Campbell, that the 4 ballots in the Provisional category of Voter Failed to Provide Valid Identification be not counted based upon the recommendation of the Deputy County Clerk and the authority cited by her in K.S.A. 25-2908(e), 25-3002(b)(8). The motion was unanimously approved.

Ron Hirst moved, seconded by Ron Sellers, that the 3 ballots in the Provisional category of the Voter Moved from another County and did not Re-register be not counted based upon the recommendation of the Deputy County Clerk and the authority cited by her in K.S.A. 25-3702. The motion was unanimously approved.

Ron Sellers moved, seconded by Sheriff Campbell, that the 9 ballots in the Provisional category of the Voter was not Registered in the state of Kansas be not counted based upon the recommendation of the Deputy County Clerk and the authority cited by her in K.S.A. 25-215, 25-2030, 25-2421a. The motion was unanimously approved.

Mrs. Fager mentioned 2 ballots for no count that were fed into the ICP by the voter, so no motion was needed since no ballot was inside the provisional envelopes.

Ron Hirst moved, seconded by Sheriff Campbell, that the 40 ballots in the Provisional category of the Voter moved within the County, and voted the correct Precinct be counted based upon the recommendation of the Deputy County Clerk and the authority cited by her in K.S.A. 25-2316c(b). The motion was unanimously approved.

Ron Hirst moved, seconded by Sheriff Campbell, that the 3 ballots in the Provisional category of the Voter had a Name Change be counted based upon the recommendation of the Deputy County Clerk and the authority cited by her in K.S.A. 25-409, 25-2316c(a), 25-2316c(b). The motion was unanimously approved.

Ron Sellers moved, seconded by Sheriff Campbell, that the 4 ballots in the Provisional category of Clerical/Board Worker Error be counted based upon the recommendation of the Deputy County Clerk and the authority cited by her in K.S.A. 25-2908e. The motion was unanimously approved.

Ron Hirst moved, seconded by Ron Sellers, that the 1 ballot in the Provisional category of the Voter requested an advance ballot and then voted at the polling Location be counted based upon the recommendation of the Deputy County Clerk and the authority cited by her in K.S.A. 25-2908c. The motion was unanimously approved.

Ron Hirst moved, seconded by Sheriff Campbell, that the 28 ballots in the Provisional category of the Voter moved but voted at the Wrong Precinct be partially counted for any race the voter was eligible to vote in based upon the recommendation of the Deputy County Clerk and the authority cited by her in K.S.A. 25-3702, 25-3002(b)(3). The motion was unanimously approved.

Ron Sellers moved, seconded by Ron Hirst, that the 1 ballot in the Provisional category of the Voter Voted Twice that voted Advance be counted based upon the recommendation of the Deputy County Clerk and the authority cited by her. The motion was unanimously approved.

Ron Sellers moved, seconded by Ron Hirst, that the 1 ballot in the Provisional category Voter Voted Twice that voted at the polling location, not be counted based upon the recommendation of the Deputy County Clerk and the authority cited by her. The motion was unanimously approved.

Ron Hirst moved, seconded by Sheriff Campbell, that the 16 ballots in the Provisional category of Received after Election Day but Postmark on ballot that was returned was on Election Day to be counted based upon the recommendation of the Deputy County Clerk and the authority cited by her. The motion was unanimously approved.

Ron Hirst moved, seconded by Mr. Sellers, that the 1 ballot in the Provisional category of Received after Election Day but Postmark on ballot was after Election Day to not be counted based upon the recommendation of the Deputy County Clerk and the authority cited by her. The motion was unanimously approved.

At 8:55 a.m. Mrs. Fager recommended the Board recess until 10:30 a.m. to finalize the ballot tally count. **Mr. Sellers moved, seconded by Sheriff Campbell,** to recess per recommendation and reconvene at 10:30 a.m. The motion was unanimously approved.

At 10:30 a.m. Mr. Hirst moved, seconded by Sheriff Campbell, to extend the recess for another 20 minutes until 10:50 a.m. The motion was unanimously approved.

At 10:51 a.m. Sheriff Campbell moved, seconded by Mr. Hirst, to extend the recess for another 5 minutes reconvening at 10:56 a.m. The motion was approved by a 2-1 vote with Mr. Sellers opposed to another extension.

At 10:56 a.m. Mr. Hirst reconvened the canvass meeting turning it back over to Deputy County Clerk Jenna Fager. Mrs. Fager gave the results of the canvass stating the following races:

- Arlington City Council tie between Jeff Fountain and Kay Sipe with 37 votes each.
- Langdon Mayor tie between Charles Brown and Dennis Fisher with 6 votes each.
- Partridge City Council tie between Rick Smith and Bret Lawson with 3 vote each.

The Board of Canvassers by consensus will reconvene Wednesday, November 10th at 8:30 a.m. for a tie breaking session and at that time flip a coin to decide winners.

At 11:10 a.m. Mr. Sellers moved, seconded by Sheriff Campbell to adjourn the meeting until 8:30 a.m. Wednesday, November 10, 2020.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk

Date

cm

November 10, 2021
Reno County Annex
Hutchinson, Kansas

The Board of Reno County Commissioners met in a canvass session with Chairman Ron Hirst, Commissioner Ron Sellers, Sheriff Darrian Campbell substituting for Commissioner Daniel Friesen, and Minutes Clerk Cindy Martin. Also present was County Clerk Donna Patton, and County Administrator Randy Partington.

At 8:30 a.m. Mr. Hirst opened the meeting into the Board of Canvassers for the purpose of breaking tie races for the November 2, 2021, City/School General Election.

Sheriff Campbell explained the challenge coin from the FOP stating it was for going above and beyond what was asked of a person. He suggested using the Sheriff's star on the coin as heads with the Deputy Prayer as tails for the flip. The Board agreed by consensus.

Deputy Election Officer Jenna Fager explained the three tied races: Arlington City Council Jeff Fountain and Kay Sipe at 37 votes each, Partridge City Council Bret Lawson and Rick Smith each had 3 votes, and Langdon City Council Charles Brown and Dennis Fisher each had 6 votes. Election Associates Alisha Johnson and Brooke Koehn were also present.

Chairman Ron Hirst tossed the coin for Langdon Mayor and tails won for Dennis Fisher. He tossed the coin for Partridge City Council and tails won for Bret Lawson. He again tossed the coin for Arlington City Council and tails won for Kay Sipe.

Sheriff Campbell presented the challenge coin to Mrs. Fager for all of the hard work performed by the office and could be used for any future election coin flips.

At 8:45 a.m. the Board certified the election results and **Mr. Hirst moved, seconded by Sheriff Campbell**, to adjourn the meeting until Tuesday, November 23, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk

cm

Date



AGENDA ITEM

AGENDA ITEM #VII.A

AGENDA DATE: November 23, 2021

PRESENTED BY: Donna Patton

AGENDA TOPIC:
County Clerk's annual department update

SUMMARY & BACKGROUND OF TOPIC:
County Clerk's annual department update

ALL OPTIONS:
N/A

RECOMMENDATION / REQUEST:
No action required by the Board

POLICY / FISCAL IMPACT:
N/A



Donna Patton
County Clerk

RENO COUNTY

125 West 1st Ave.
Hutchinson, Kansas 67501
(620) 694-2934
Fax: (620) 694-2534
TDD: Kansas Relay Center 1-800-766-3777

Clerk/Election Monthly Report for November

The Election's Office has finished up with the canvass and the 2021 City/School General Election is now officially over. They will now begin the clean-up process of storing away the ballots, tally sheets, etc. and marked with a destroy date. We have to keep them for 24 months then we take them to Sunoco to be recycled. We have a Democrat and a Republican go and watch the process to completion. They will start on the National Voter Registration Act (NVRA) report around the first part of 2022. The Election staff will look up every name on the report and if their address has changed to another county, we will mail them out a blue confirmation card to make sure we have the correct address. If we have confirmation that they have moved to another county, we are able to cancel them in Reno County.

In the Clerk's Office, the Tax Roll has been completed and certified to the Treasurer's Office on November 8, 2021. Our Accounts Payable Associate, Valorie Garcia, is getting more offices to use Nitro Pro a PDF software, so we aren't printing as many Edit Listings. Eventually, every office will be utilizing this software to save on printing. In December, Valorie and our Payroll Associate, Jami Radloff, will be sending out 1099's and W-2's and finishing up the year end processing.

By the end of November, 86% of the year-to-date budget in the Clerk's Office was used and 60% in the Election's Office with most of that being used for payroll. In the Election's budget, we still have some big expenses that haven't been incurred yet. They will be for postage, ballot printing and some extra items that we may need.

Donna Patton



AGENDA ITEM

AGENDA ITEM #VII.B

AGENDA DATE: November 23, 2021

PRESENTED BY: Elizabeth Belliveau Deputy Treasurer

AGENDA TOPIC:
Treasurer's Annual Report to the Board of Commissioners

SUMMARY & BACKGROUND OF TOPIC:
N/A

ALL OPTIONS:
Appear before the Board to answer any questions from the material submitted

RECOMMENDATION / REQUEST:
N/A

POLICY / FISCAL IMPACT:
N/A

TREASURER'S ANNUAL REPORT

January 1-November 1, 2021

STAFFING:

We have two vacancies for Motor Vehicle Tag Clerks. We hope to fill those as soon as possible. I would like to use this opportunity to let you know the Reno County Motor Vehicle staff scored the highest in State of Kansas audits with an accuracy score of 98%. We were also the highest in the State in Commercial Vehicle transactions.

CHALLENGES/CONCERNS/PROJECTS:

Tax statements were mailed on 11-12-21 and we have already had customers coming in to pay their 2021 Real Estate taxes. We have maintained an average collection rate of 98.41% and hope to continue with that success. We will also be making an effort to collect email addresses from our customers that would enable us to email tax statements rather than mail them. I see the potential for a measurable savings in postage costs. We also plan to email as many receipts as possible.

I was successful in negotiating a reduction of \$2,000.00 in the cost of our contract with Qless. This is our "Put yourself in line" program that many customers use and want to make sure we keep.

BUDGET YTD SUMMARY:

We are at an average of 71% of our budget so far this year. We are looking at some larger expenses by year end but still expect to remain in our budget. We will have the lock box, postage for receipts and the remaining payment for the statements to pay by year end. We also need to look at ink cartridges for our printers which have gone from \$150/ea to \$300/ea. We are still looking at other suppliers.

Budget breakdown January 1 - November 1, 2021

(Percent of budget)

2021 Budget \$238,531.00 2020 Budget \$ 245,267.00 2019 Budget \$236,299.00

Elected Official -	85%	87%	87%
Full Time employees-	88%	81%	85%
Overtime	22%	51%	21%
Contractual Services	35%	5%	12%
Postage & Phone	42%	22%	20%
Armored Transport	47%	46%	94%
Lock Box Service	0%	0%	0%
Registration	0%	0%	0%
Meals	0%	0%	0%
Lodging	0%	44%	0%
Dues/Fees	83%	26%	58%
Machinery Maintenance/Office Equip repair	42%	35%	0%
Advertising/Legal/Classified	41%	38%	52%
Office Supplies	41%	27%	38%
Stationary/Envelopes	41%	22%	17%
Computer Supplies	5%	2%	0%
Tax Statements/Receipts	59%	% was grouped w/postage \$29,01	0%
	Overall to date 71%	Overall to date 60%	Overall to date 63%

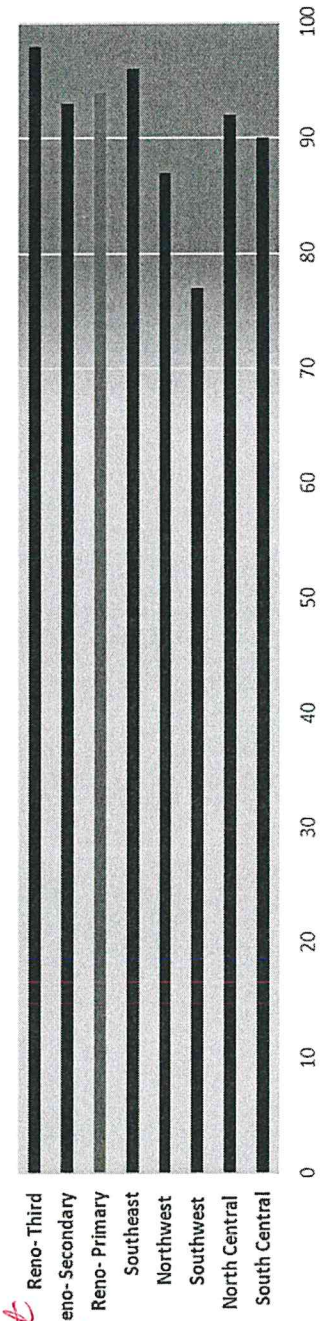
Titles & Registration Transaction Summary

Period of review: 1/15-1/29/2021

Transaction Type	Count	UserID	Add/Release SI		Cancel Title		Junking Cert.		Recreate Title		Replace Title		Salvage Title		Title & Reg.		Void Title	Findings	Total per UserID	Sample per UserID	Total Findings	% No Findings
			Add/Release	Sample Size	Findings	Cancel Title	Sample Size	Findings	Junking Cert.	Sample Size	Findings	Recreate Title	Sample Size	Findings	Replace Title	Sample Size						
Add/Release SI	153		1	1	0	0	0	0	0	0	0	2	2	0	0	20	10	0	23	13	0	100%
Cancel Title	17		14	7	0	0	0	0	0	0	0	0	0	1	1	17	8	1	33	17	0	100%
Junking Certificate	0		23	11	0	1	1	0	0	0	0	7	7	0	1	73	8	0	105	28	0	100%
Recreate Title	0		20	10	0	7	7	0	0	0	3	3	3	0	3	86	9	2	121	34	1	97%
Replace Title	30		12	6	0	0	0	0	0	1	1	1	0	0	19	8	0	32	15	0	100%	
Salvage Title	6		5	5	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5	0	100%	
Title & Registration	589		40	15	0	0	0	0	3	3	0	3	3	0	100	10	1	144	29	1	97%	
Void Title	16		7	7	0	5	5	0	8	8	0	8	8	0	117	11	0	146	40	3	93%	
			0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	1	0	100%	
			3	3	0	1	1	0	3	3	0	3	3	0	70	7	0	77	14	0	100%	
			28	12	0	3	3	0	3	3	0	3	3	0	86	9	0	124	31	0	100%	
Total Transactions	811		153	77	0	17	17	0	30	30	0	30	30	0	589	81	16	811	227	5	98%	

98% accuracy in Reno County

Comparison to the Average of Other Regions



*3rd Audit
2nd Audit
1st Audit*



AGENDA ITEM

AGENDA ITEM #VIII.A

AGENDA DATE: November 23, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Monthly Department Reports

SUMMARY & BACKGROUND OF TOPIC:

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments.

ALL OPTIONS:

n/a

RECOMMENDATION / REQUEST:

Discussion Only

POLICY / FISCAL IMPACT:

n/a



120 W. Avenue B, Hutchinson, KS 67501

(620)694-2911 Fax: (620)694-2767

Monthly Report for October 2021

Submitted by

Barbara Lilyhorn

Director- Department of Aging and Public Transportation

Staff

We are currently fully staffed in both Departments

Budget

The Department of Aging has spent 62% and the Department of Public Transportation has spent 59% of the Department budgets respectively – a composite total of 60% of the entire 002 expenditure budget as of 10/21/21. Composite revenue is 53%. Rcat continues to have eligible grant expenditures reimbursed at 100% for the Operations portion of the grant and has returned to the normal 80% reimbursement rate for the Administrative portion of the grant as of July 1.

Bright Spots

- The Department of Aging major program focus is assisting people with Medicare Part D Open Enrollment appointments. People schedule a phone counseling session with a staff member, or a Senior Health Insurance Counseling in Kansas (SHICK) trained program volunteers from RSVP. We send a worksheet that collects information needed to perform a plan comparison. The worksheet is sent back to us and the information is entered into the Medicare.gov site by the counselor and the plan choices are discussed during the appointment. To date 286 of the 309 appointment slots booked.
- This month the annual U.S.C. 49-5311 grant was released for FY 2023 (July 1, 2022, start date). A great deal of administrative time has been focused on the preparation and collection of the required support documents and writing the grant document. The National Transit Data report was also due this month. Staff evaluations were conducted by the Assistant Director Natalie Goertzen. Mike Ellis, Safety Maintenance Coordinator presented Ridership 101 for a class at Hutchinson High School.



RENO COUNTY
125 West First Ave.
Hutchinson, Kansas 67501
(620) 694-2915
Fax: (620) 694-2987

RE: Monthly report ending October 2021

Dear Randy Partington, County Administrator:

Staffing changes or issues

The County Appraiser's office is at full staff except for the County Appraiser's position

Financial summary

- As of October, the Appraiser's office will have spent approximately 70% of the year-to-date budget, with the majority of it being payroll. The remaining expenses were primarily regular/seasonal monthly expenses.

Projects/Issues/Challenges/Concerns

Personal Property

- Personal property staff is adding and removing personal property items as calls and documents come in.
- Personal property is helping taxpayers coming in or calling to address warrants they received for non-payment of their personal property items.
- Personal Property has started Manufactured home park review and setting values on Manufactured homes.

Residential Department

- Residential Field staff have completed visiting all open building permits in the county.
- Residential Staff is currently doing discovery of any new construction in the un-zoned areas of the county.
- Residential staff continues to do Payment under protest and upper-level hearings

- Residential staff developed a time trend for manufactured homes and Residential homes.
- Residential staff developed a depreciation schedule for both manufactured homes and Residential homes.
- Residential staff is nearly finished with the market modeling process.
- Residential staff is testing comparables to see if minor adjustments need to be made to the models.

Commercial Department

- Commercial staff has completed land analysis.
- Commercial staff has completed discovery.
- Commercial staff will be starting depreciation
- Commercial staff is starting building permits.
- Commercial staff is sending out questionnaires for grain elevators and affordable housing.



120 W. Avenue B, Hutchinson, KS 67501
620-694-2585
Fax: 620-694-2767

Budget YTD Summary

As of October 28th, 2021, we are at 76% of our overall budget. This amounts to \$118,299 out of the overall budget of \$154,752. The internal service fund (fuel and parts) stands at 46% or \$198,476 out of total of \$428,000.

Projects/Issues

One area of concern for vehicle purchases next year is the OTD (order to delivery) dates. We are still waiting for a F150 for the Sheriff's Department that was ordered in February. The used vehicle market is high at this time due to the lack of inventory.



**Donna Patton
County Clerk**

RENO COUNTY
125 West 1st Ave.
Hutchinson, Kansas 67501
(620) 694-2934
Fax: (620) 694-2534
TDD: Kansas Relay Center 1-800-766-3777

Clerk/Election Monthly Report for October

The Election Office has tested our Election Equipment and had 7 Board Worker Training classes and we are now ready for the November Election. As of October 25th in the morning, we have had 352 vote in person and we have mailed out 730 ballots. (This includes the permanent advance that we mail out each election)

In the Clerk's Office, I am waiting on levies from other counties then I will continue to get the Tax Roll ready. The Tax Statements should go out in the mail by the second week of November. We are in the process of getting approval from the Board to lease a new mail machine and folder/insertter.

By the end of October, 80% of the year-to-date budget in the Clerk's Office was used and 56% in the Election's Office with most of that being used for payroll. In the Election's budget, we still have some big expenses that haven't been incurred yet. They will be for postage, ballot printing and some extra items that we may need.

Donna Patton



COMMUNITY CORRECTIONS

115 West 1st
Hutchinson, Ks. 67501
Phone 620-665-7042
Fax 620-662-8613

Commission Update

October 2021

Staffing

Staffing has remained stable and there are no openings for this department.

Projects / Concerns

Client assignments were up 34% in the first quarter compared to last year. The new case dockets also seem to be quite large. This is likely due at least in part to COVID-19 and the justice system getting caught back up after restrictions have been lowered. High intake numbers combined with a relatively new documentation system and two new risk and needs assessments is putting pressure on officers. Officers' comfort with the new assessments will improve over time as they complete more of them. Right now, officers are doing the assessments by hand on paper. We're hopeful once the assessments are incorporated into the computer system they will take less time as well.

We are providing two in-house groups using the Substance Abuse Program curriculum. Two female officers facilitate a group for women and two male officers facilitate a men's group. These groups are not substance abuse treatment but address criminal thinking and have a focus on substance abuse. The group helps people learn new ways of thinking and gives people the opportunity to practice new skills to remain substance free. The groups meet twice a week for one hour and usually last three to four months. Nine women and fourteen men were admitted to the current groups.

Budget

Department of Corrections financial workbooks have been submitted for the first quarter. Budget adjustments will be done at the end of the second quarter and will need to be approved in January.

Communications Monthly Report- October 2021

Projects: The main initiatives for the month included the Website Re-design, COVID Booster Clinic Promotion, and Election Information

Press Releases:

- COVID-19 Booster clinic, Overdose Health Alert

Graphic Design:

- Department of Aging/Medicare D Graphics, Reno Recovery Collaborative Final Logo and Guidelines, Shop with the Sheriff Social Graphic and web, COVID Booster Clinic Social and web, tax sale social and web, Halloween social

Website:

- General updates for all departments daily, 4 news flashes, 3 spotlights
- Web redesign- implemented October 27

Videos/Photos:

- Department of Aging and Barbara Lilyhorn Spotlights, Advance voting information, sheriff dept. dubbing

Social Media:

- Facebook Reno Co.: 2,822 followers (+22), 37 posts
 - Top Post: Health Alert Overdoses (10.11.21)
 - 9,891 reach, 527 post clicks, 93 shares, 279 reactions, 3 hide posts
- Facebook EMA: 11,044 followers (+16), 8 posts
 - Top Post: Severe Storms (10.12.21- posted by EM)
 - 9,792 reach, 414 post clicks, 102 shares, 247 reactions, 5 hide posts
- Twitter: 791 followers (+5), 27 tweets
 - Top post: Cover the Cruiser- Buhler Football Game (10.8.21)
 - 230 impressions, 2 engagements, 1 likes
- YouTube: 189 subscribers (+2) 5 videos
 - Top video: Reno County Advance Voting (10.15.21)
 - 27
- LinkedIn: 32 followers (+2) 1 post, 3 job postings
 - Top post: Now Hiring County Counselor (10.15.21)
 - 18 impressions, 1 like
- Other posts: HR job openings, Commission meeting promotion, vote reno county multiple posts, public hearing for zoning regulations, vaccination clinics, childcare orientation, delinquent tax sale, advance voting, shop with sheriff, covid CDC health advisory, KDHE flu, SIDS month

Other Activities: Leadership Development Sessions

DISTRICT ATTORNEY
Thomas R. Stanton

DEPUTY DISTRICT ATTORNEY
Andrew R. Davidson

**SENIOR ASSISTANT
DISTRICT ATTORNEY**
Kimberly A. Rodebaugh

ASSISTANT DISTRICT ATTORNEYS
Natasha Esau
Valerie D. Hansen
Jennifer L. Harper
Sierra M. Logan

**OFFICE OF THE
RENO COUNTY
DISTRICT ATTORNEY**

The 27th Judicial District of Kansas
206 West First Avenue, 5th Floor
Hutchinson, KS 67501-5245

TELEPHONE: (620) 694-2715
FAX: (620) 694-2711

Victim-Witness Service
(620) 694-2773

Investigator Daniel Nowlan
(620) 694-2765

OCTOBER 2021 BOCC UPDATE

November 1, 2021

Staffing changes or issues: As of September 30, 2021, the Reno County District Attorney's Office employs 19 people; six attorneys/prosecutors; one investigator/coroner assistant; one part-time assistant coroner; one office manager; one victim/witness coordinator; one diversion coordinator and eight office legal staff.

We had no eligible applicants respond to our advertising efforts. I was contacted by a person in the legal system who was aware of an attorney practicing in Salina who had prosecution experience, and who might be interested in our open position. I reached out to that attorney and inquired as to whether she might be interested in working in my office. She subsequently submitted an application, and an interview was conducted. I am happy to announce that she has accepted an offer to work as a prosecutor in the Reno County District Attorney's Office. Her name is Jamie Karasek, and she will start in our office on November 15, 2021. An added benefit to Ms. Karasek coming to Reno County is that she previously worked with Deputy Reno County District Attorney Andrew Davidson and Assistant Reno County District Attorney Brian Koch in the McPherson County Attorney's Office. We are looking forward to having our legal staff back to full strength.

We are once again attempting to conduct jury trials in Reno County. The legal staff in my office has done an admirable job of reducing the number of cases pending jury trial by either trying the cases or reaching a proper negotiated disposition.

There was one graduation from Drug Court in the month of October.

Budget Summary: FY2021 expenditures to date are at 80% of budget.

Projects-Issues-Challenges-Concerns: I appreciate the progress being made toward remodeling the Fifth floor to meet the needs of the District Attorney's Office. The water damage we received this summer included damage to the desks and counter in the reception area of the office, and damage to the carpeting in that area. It is my understanding that the insurance company for the contractors currently working on the courthouse will pay for this damage. I will be working with Harlen and Randy to determine what those repairs will consist of, as well as any other improvements that need to be made to the offices. One continuing concern I have is the quality of the air in my offices because of the mold and mildew that appears to be present as a result of the water leaks over the years. I purchased an air ionizer for the office, and the staff reports an improvement in the air quality. More needs to be done to remediate the issues in the diversion office on the Fifth floor.



Thomas R. Stanton
Reno County District Attorney



Emergency Management

Reno County
206 W 1st Ave
Hutchinson, KS 67501
620-694-2974

Staffing changes or issues (if any)

There are no staffing changes to report. In my department, I have a full time Emergency Management Specialist and due to COVID we have hired a temporary full time administrative assistant. We plan to hire that administrative assistant as a permanent employee in January 2022. We continue to work hard to maintain daily operations.

Budget YTD summary

At the end of September, Emergency Management has used 82% of its year-to-date budget with most of that coming from payroll. We will be replacing a laminator and purchasing a radio in the month of November.

Projects/Issues/Challenges/Concerns

Emergency Management continues to be very busy. The community's request for personal protective equipment (PPE) has slowed, we are only filling a few requests per week. This month has been full of meetings, conference calls, state updates, and attending a training class.

The state has released new state and county thresholds for a major presidential disaster declaration requests. These numbers are based on a cost per capita and they are in effect from October 1, 2021-September 30,2022.

- State of Kansas population: 2,937,880 X \$1.63 (cost per capita indicator)= \$4,788,744.40
- Reno County population: 61,898 X1.63= \$253,781.80

The EOC was open for severe weather in October and due to continued HVAC issues, the early morning response was less than accommodating. Through the month of October, our office was consistently 83-85 degrees. When we filled the room with responders utilizing computers, temperatures were close to 90. We hope to have a permanent solution to these ongoing concerns soon.

We are still waiting on a final position description for the Rural Fire Administrator position from the Arnold Group. We hope to have this position description and salary range completed in November so the job can be posted.

In August, the Commission approved Fire District 6 to purchase a used pumper truck from Rice County. That contract has been completed and signed. There will be a final inspection done and the purchase completed in the next couple of weeks.



Emergency Management

Reno County
206 W 1st Ave
Hutchinson, KS 67501
620-694-2974

Insurance renewals for the fire districts were sent to all of the county chiefs earlier this month. We will be reviewing all policies and returning them to the insurance provider during the second week of November.

RE: Monthly report ending October 2021

Dear Randy Partington, County Administrator:

Staffing changes or issues

We continue to have vacancies in Health Information Management, Emergency Preparedness, and Older Adult Services. As noted prior, we are eagerly awaiting the updated wage scales to both increase the pay of our current employees and have the possibility of hiring future employees at a living wage, so staff know they are financially valued.

Financial summary

All our grant reports, due October 15th, were submitted timely.

Projects/Issues/Challenges/Concerns

<u>Covid-19 Update.</u>	<i>Active Cases</i>	<i>14-day PTR</i>	<i># of residents with at least 1 dose</i>
Last month:	568	12.90%	47.91%
This month:	211	14.0%	49.28%

<u>COVID-19 Vaccinations:</u>	In house	PODS	Daily POD	Offsite
Total by RCHD: 20,936	3,692	10,477	3,684	3,083

KDHE noted that health departments have administered the number of vaccines that are normally administered in 6 years, within 9 months. As shown above, in Reno County, our staff has administered 20,936 vaccines that have never been administered before. We are extremely proud of our staff, who have adapted in having “other duties as assigned” in their job description, to become the dominant task that they complete every day. All of us have been extremely resilient in adaptability and flexibility in our quest to improve the health of Reno County Residents.

Vaccine Administration. During the month of October, we completed 52 offsite flu vaccine clinics; we did take COVID-19 vaccine to each of these clinics to continue to reduce equity and access barriers to the COVID-19 vaccine. Also, in the month of October, the CDC did approve booster doses for Moderna and Johnson & Johnson. On October 26th, we started to offer COVID-19 booster shots at the First United Methodist Church.

Clinical – Basic Health Services (BHS), Maternal Child Health (MCH), Family Practice (FP), Older Adult Services (OAS), and Epidemiology. Clinical Services continue to experience normal volume of services consistent with previous years. Staff continue to complete clinical requirements to fulfill grant workplans.

Health Education – Chronic Disease and Risk Reduction (CDRR), Opioid Overdose to Action (OD2A), Rural Response to the Opioid Epidemic (RROE), Pathways to a Healthy Kansas, and



Community Education. Staff completed 4 educational sessions in Reno County regarding Kan Quit. Staff provided training and technical assistance to law enforcement and EMS on implementing ODMAP. As part of our RROE grant, Drug Court in Harvey County was launched in October.

Environmental Health (EH). Staff continue to work with Schneider/GeoPermits to enhance electronic access to Reno County Environmental Health data. There has been a significant increase in site requests of well, wastewater, and mortgage inspections.

Licensed Child Care (LCC). Along with typical normal duties, staff conducted 5 compliance surveys, conducted an Orientation class, and consulted with Childcare Aware of Kansas regarding the childcare crisis in Reno County and how they can provide resources and services to current providers and center directors.

Public Health Workforce Interests and Needs Survey. During the month of October, we participated in the Public Health WINS organized by the Beaumont Foundation. This is a workforce development survey which is a tool that we can utilize to evaluate how our workforce is doing. We'll be able to use these items for our PHAB accreditation process, and more importantly utilize its data to improve any weak spots that are identified within our Health Department.

Electronic Health Record (EHR). During the month of October, we began working with the WSU Community Engagement Institute and a cohort group of other Kansas county health departments on implementing an Electronic Health Record. We will start vendor demos in November.

Upcoming Projects

Vaccine Administration. We are awaiting future direction from the CDC regarding vaccines for 5- to 11-year-olds. We have scheduled several offsite flu and Covid-19 vaccine administration events during the month of November.

Opioid Overdose to Action (OD2A). DJ Gering, Public Health Analyst, and Seth Dewey, Substance Misuse Health Educator, has been asked to present at the Opioid and Stimulant Conference in November that is sponsored by the Douglas County Citizen's Committee on Alcoholism (DCCCA). They will discuss our usage of OD Mapping over the last year and present ideas on how communities can utilize OD map and how to make progress with substance misuse and social determinants of health in specific population based on this data.

Sincerely,
Karla Nichols
Director of Public Health





RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
PHONE: (620) 694-2982
FAX: (620) 694-2508

Board of Commissioners - Department Update
Human Resources – October 2021
Helen Foster – Human Resources Director

Compensation Study

Phil from TAG should be sending job descriptions for review to departments soon. His plan was to have them to departments by the first part of October but did not make that deadline. Phil is still planning to make his recommendations to the board in November.

Wellness Plan Participation

The participation in the wellness plan has increased for the plan year that ended on July 31st, 2021. Out of the 364 employees that were eligible (not necessarily enrolled) for health coverage, 165 participated in the wellness plan. This accounts to 45% of eligible employees participating in the wellness plan.

Wellness Committee

Cody has put together a wellness committee and they are meeting monthly. This committee is excited about making changes to better the wellness plan and has made a goal to include more education in financial and emotional wellness. Cody has begun seeking out opportunities to bring in speakers to focus on mental health education. The committee is energetic and looking to bring a more well-rounded wellness plan in the future to the employees.

Position Openings

We currently have 17 position openings. This month we received 40 applications. For the month of October, we have had four (4) separations and gained ten (10) new employees. This is the time of year that normally we see a reduction in the amount of separating employees.

Health Insurance Carriers

The switch to our new carriers has come with challenges. I think some of this was due to the lack of time available to work out all the hiccups before we were live with BML. At this time, many employees are reporting a disruption in their RX benefits. BML and Maxor/AroRX are working hard with employees to resolve the disruptions. At this time, majority of the disruptions were able to be corrected right away. USI and HR are monitoring disruptions and working closely with our carriers to find solutions to keep the disruptions from reoccurring. Fair Market Health is due to be active in the next couple of weeks and Sara from Fair Market Health will be doing in-person education presentation with employees. She was due to be out the first week of November, but due to COVID protocols, we must postpone the meetings for another couple of weeks.

2021 Service Awards

HR has been able to secure a new vendor for our awards. We will be using Creative Awards and Screen Printing LLC out of Wichita. They have the 2021 order and have reported that they will be able to fulfill our complete order by the end of the year. This year has proved to be challenging to secure items that we normally use for service awards due to the supply issues. Frames have become very scarce and hard to get so we have had to move to a new online company that makes the frames here in the United States. Once all supplies are in, we will schedule our annual awards ceremony for the first part of the new year.



RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2523
Fax: 620-694-2954

Oct.29, 2021

Monthly Report Information Services

Michael Mathews

Staffing changes or issues

We are down one staff member and are currently advertising for a Help Desk Tech. Applications have been slow.

Budget YTD summary

At the end of September, I have used 83% of our adopted budget, we are on track for our year.

Projects/Issues/Challenges/Concerns

We are currently working on the install of the new copiers. We are also currently working with the counselor's office to update the software used for the tax sale. I am working with the Deeds and Health departments and software projects. We are now doing discovery on writing our own custom time keeping software this will be a several month process to complete but are excited about the possible outcome.

Issues that we dealt with the past month include. We had very few issues this month.

October was a good month with few problems.



Maintenance & Purchasing Monthly Report 11-1-2021

Harlen Depew, Director

Staffing: Maintenance is still taking applications for a daytime position and hoping to get this position filled soon.

Budget YTD summary

The Maintenance & Purchasing operating budget is still on track for this time of the year. Actually, it appears our year will end a little further under budget than usual due to staffing shortages and not needing to purchase some supplies that were purchased with COVID funding.

Projects/Issues/Challenges/Concerns

The new sidewalks and parking lot overlay at the LEC is currently underway, as the final piece of the city's remodel project. This work is proceeding on schedule and should be wrapped up by the middle part of the month.

We continue to do all we can to encourage progress on the courthouse projects. Several factors have resulted in the project running somewhat behind schedule including not being able to find workers who can pass a background check, workers being out due to COVID 19 issues, among other things. As the courts are trying to catch up on a backlog of cases, there have been some delays from having to shut down work due to the noise while certain court proceedings are underway.

The work that has been completed is looking good. Our architects from GLMV are doing a good job of making sure the work is being completed according to project specifications.

The updated current schedule provided by the contractor is attached to this report.

PROJECT SCHEDULE

DATE: 11-03-21
PROJECT: Reno County Courthouse
RE: Project Schedule Narrative

Dome-

To Date: All stones that needed to be removed from the dome and lowered to the ground has been complete. 85% of the existing steel has been cleaned of rust and repaired. All CMU block has been laid per the drawings. Grouting of the CMU is in progress. 75% of the debris has been removed from the dome.

October / November: Pans will all be set and lightweight concrete poured. Existing steel will be fully cleaned and repaired.

November / December: Weatherproofing and flashing will be installed.

December / January: Stones will be reinstalled, and sealer applied.

January / February: Any remaining painting of steel will be done during this month once dome is closed in from weather.

Estimated substantial completion date: 1-15-22

Plaster-

To Date: Plaster wall is currently repaired up to the 3rd floor. Crews are currently working on the 3rd floor and 4th floor.

October: 3rd floor will be complete minus the courtrooms. Will begin working on the 4th floor mid-month.

November / December: 4th floor will be complete and will be working on the 5th floor.

December / January: 5th floor will be complete, and crews will drop back to fix around installed window units for the duration.

Estimated substantial completion 1-18-22

Windows-

To Date: All of the windows that were called to come out, up to and including the 3rd floor, have been removed. All of the sashes have been restored and brought back to the site including the well covers on the basement units. All of the sills that needed to be removed have been removed and in process of refurbishment. All sills for 2nd and 3rd floor are on site refurbished and ready to install. Shades are installed on all finished windows to date. All shades are ordered and being held at Schammerhorn.

October / November: All of the basement foundation repairs will be done around the windows and covers installed. Basement window will be complete. All spandrel panels will be cleaned on exterior.

November: 2nd floor windows will be complete.

December: 3rd floor windows will be in process.

January: 3rd floor windows will be complete. 4th floor windows will be in process.

February: 4th floor windows will be complete.

March: 5th and 6th floor windows will be complete.

Estimated substantial completion date: 3-31-22 (this may improve if we are allowed to go back to working days and not be shut down for making noise and if the Sheriff's office can turn around background checks faster than 10 days)

Weatherization-

To Date: 75% of the building has been cleaned. Now that the power lines are dropped this will be finished in the next few weeks. Repairs of stone patch/repair and tuck point has begun.

October: Continue stone patch and repair.

November: Complete stone / brick patch and repair.

December: Apply sealer to entire building.

Estimated substantial completion date: 12-3-21



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

October 2021 Monthly Report

Public Works is short one (3) full time equipment operators.

YTD Budget Spent

Road & Bridge 78%
Planning & Zoning 69%
Noxious Weed 81%
Highlands Water District #8, 39%
Yoder Water District #101, 80%
Cedarview Lodge Sewer District #3-10, 51%
Habit Sewer District #202, 37%
Yoder Sewer District #201, 44%
Blue Spruce District #3-10, 17%
Highlands Sewer District #8, 32%

Equipment

All items have been delivered but Boom Mower doesn't meet spec and has been corrected.

Projects

Asphalt Crew has completed asphalt overlaying for the year. Overlaid 33.25 miles. Will now start shouldering the edge of the roadways.

Mowing/Sign Crew is mowing final round throughout the County and painting new overlaid roads.

Dirt Crew is cleaning ditches throughout the County and removing drift from under bridges.

Bridge Crew will finish Hodge Rd. bridge, 2.5 miles north of 4th St. within a couple weeks.

Contracted Projects

Willowbrook's bridge preliminary plans are close to being completed and I have a meeting with engineering this week.

Should have final cost of 43rd and Nickerson Road bridges by end of October. Railroad has to make a final inspection before we can close the project.

Challenges

Working on how to pay for rehabilitating Sewer District 201 Yoder and Sewer District 202 Habit. Rate study is being done at this time.

Working on solving the Water District 101 Yoder high nitrate problem. Trying to find property to drill new well on.

Scott Blvd. bridge is in the utility locate and planning phase of the project.



Reno County Solid Waste
703 S. Mohawk
Hutchinson, KS 67501
(620) 694-2586
Fax (620) 694-669-8126

Solid Waste Monthly Update October 2021
Prepared by Megan Davidson, Director

Staffing: We currently have an equipment operator II position open on the Wednesday-Saturday shift. Staff is working hard to fill the void where we are short staffed by working some extra hours to keep the site maintained and running as smoothly as we can.

Projects/Issues/Challenges/Concerns: The Gas Collection and Control System Gas Well Expansion project began October 13th. This project should be completed by the end of December. The new facilities are taking shape and everything so far is on schedule for completion sometime the end of the December. We have begun the planning process to move offices etc. install camera systems, run cables for computers etc.

Staff has transitioned into getting ready for the fall/winter months and winterizing mowers, we are also busy keeping the grounds picked up of litter from the windy days we have had the past month. Equipment parts seems to be a trouble issue on getting some equipment up and running so that also creates scheduling issues with getting projects done.

Budget: We have received all of the equipment that was ordered on our CIP for the year of 2021. The landfill has spent close to 31% of its total overall budget.



RENO COUNTY TREASURER
125 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2938
Fax: 620-694-2776

TDD: Kansas Relay Center 1-800-766-3777

October 29, 2021

MONTHLY REPORT

STAFFING CHANGES OR ISSUES:

Two new tag clerks are coming along but are down two other clerks who have quit. We desperately need to replace those two clerks and get them trained. We have continued to have a big demand for new tags, renewals, etc. We are focusing on getting the staff up and running. We will be trying to get two more clerks hired.

BUDGET YTD SUMMARY:

As of this day, we are running around 87% of our budget in the largest expenses we have (payroll). Overall expenses are at approximately 71%. We do have some areas that have not reached the time frame in which items will be charged against their fund. Some of the larger expenses to come will be the tax statements (\$10,500), mailing our receipts and lock box services (\$9,800.00). I did negotiate the Qless bill down to \$7,200.00.

PROJECTS/ISSUES/CHALLENGES/CONCERNS:

My department's major projects for the month of November is to stabilize our employee numbers and abilities which includes getting them trained and authorized through the KDOR. We will have to process the AAE's associated with the tax sale. Another focus will be on getting tax statements sent out by our vendor, posting payments and sending out receipts. We are still working on warrant fees collected and get them released and monies sent to the District Court.

We will be preparing for our tax season and holding staff meetings to review collection policies of real estate taxes.



JUVENILE DETENTION CENTER
JUVENILE INTAKE & ASSESSMENT
BOB JOHNSON YOUTH SHELTER

RENO COUNTY YOUTH SERVICES

219 West Second Ave.
Hutchinson, Kansas 67501
(620) 694-2500
Fax: (620) 694-2504
TDD: Kansas Relay Center 1-800-766-3777

Youth Services Monthly Report

October 2021

Staffing changes or issues (if any)

We have successfully hired and trained three new staff this month. We currently are seeking a full time cook, on call Youth Care Specialist/Juvenile Detention Officer, a 30-hour and 40-hour female only Juvenile Corrections Officer, and a 20-hour Youth Care Specialist. All positions, except standby positions, offers insurance benefits and KPERS. Those interested in the open positions can apply online at Renogov.org.

The employee of the month for October is Halee Bonebright. Halee started working for Youth Services in September of 2013, she worked for us till 2018. She then transferred to another county position for 3 years. Halee transferred back to Youth Services in February 2021. Halee is our Administrative Associate III and she provides assistance to many of our staff. She is quick to complete extra tasks and does so with no complaints. Halee's past positions in our department has provided her a clear understanding of the operations of our facility. We are very fortunate to have Halee as a member of our team.

Budget YTD Summary

As of 11/1/2021, we have spent 64% of our Shelter budget (Dept.90). The expenses are routine and are mostly due to salaries. The total shelter budget is \$1,051,666. We have spent 72% of our detention budget (Dept.91). Detention expenditures consists of mostly salaries. The total detention budget is \$1,054,065.

Projects/Issues/Challenges/Concerns

October focused mostly on completing and giving employees their annual reviews. We have no current challenge that is pressing other than positions needing filled.

Staff will make sure our youth have sufficient clothing and proper shoes for the up coming cooler weather.



AGENDA ITEM

AGENDA ITEM #VIII.B

AGENDA DATE: November 23, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Financial Report

SUMMARY & BACKGROUND OF TOPIC:

Attached is a report to keep the commission informed of the county's financial status.

ALL OPTIONS:

Non action agenda item

RECOMMENDATION / REQUEST:

Discussion only

POLICY / FISCAL IMPACT:

None

YTD BUDGET REPORT

As of 10/31/2021

Department	Adopted Budget	Actual Amount	% Rec'd / Used
001 General Fund			
00 Dept			
Revenue			
Licenses, Permits, and Fees	640,250.00	226,233.30	85.29%
Reimbursements	752,500.00	670,052.18	89.04%
Interest	299,000.00	724,001.32	242.14%
Other	9,685,990.00	95,180.27	0.98%
Taxes	14,958,710.00	15,342,879.57	102.57%
Revenue Total	26,336,450.00	17,058,346.64	65.71%
Expenses			
Other Expense & Reimbursements	0.00	(1,999.50)	
Expenses Total	0.00	(1,999.50)	
01 County Commission			
Expenses			
Personal Services	54,000.00	45,761.00	84.74%
Contractual Services	6,800.00	3,048.50	44.83%
Commodities	0.00	2,264.05	
Expenses Total	60,800.00	51,073.55	84.00%
02 County Clerk			
Revenue			
Reimbursements	0.00	214.29	
Revenue Total	0.00	214.29	
Expenses			
Personal Services	240,606.00	206,489.23	85.82%
Contractual Services	7,710.00	4,235.22	54.93%
Commodities	4,600.00	1,229.84	26.74%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	252,916.00	211,954.29	83.80%
03 County Treasurer			
Revenue			
Reimbursements	0.00	221.24	
Revenue Total	0.00	221.24	
Expenses			
Personal Services	161,431.00	138,194.88	85.61%
Contractual Services	44,450.00	13,627.33	30.66%
Commodities	32,150.00	16,668.63	51.85%
Capital Improvement & Outlay	500.00	0.00	0.00%
Expenses Total	238,531.00	168,490.84	70.64%

YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
04 District Attorney			
Revenue			
Licenses, Permits, and Fees	80,000.00	138,314.00	172.89%
Revenue Total	80,000.00	138,314.00	172.89%
Expenses			
Personal Services	1,022,088.00	864,809.94	84.61%
Contractual Services	123,080.00	56,890.59	46.22%
Commodities	38,500.00	28,601.65	74.29%
Expenses Total	1,183,668.00	950,302.18	80.28%
05 Register of Deeds			
Revenue			
Licenses, Permits, and Fees	0.00	527,585.00	140.69%
Revenue Total	0.00	527,585.00	140.69%
Expenses			
Personal Services	136,297.00	113,571.47	83.33%
Contractual Services	9,400.00	4,836.28	51.45%
Commodities	4,800.00	3,022.69	62.97%
Capital Improvement & Outlay	2,000.00	0.00	0.00%
Expenses Total	152,497.00	121,430.44	79.63%
06 Sheriff			
Revenue			
Licenses, Permits, and Fees	60,000.00	26,945.00	44.91%
Reimbursements	42,000.00	20,179.03	48.05%
Revenue Total	102,000.00	47,124.03	46.20%
Expenses			
Personal Services	2,555,732.00	2,209,060.44	82.68%
Contractual Services	315,802.00	234,991.38	75.16%
Commodities	220,350.00	197,561.31	89.66%
Capital Improvement & Outlay	189,425.00	118,597.15	65.61%
Other Expense & Reimbursements	2,000.00	1,060.77	53.04%
Expenses Total	3,283,309.00	2,761,271.05	81.47%
07 Administration			
Expenses			
Personal Services	422,617.00	382,191.97	90.43%
Contractual Services	45,550.00	31,816.34	69.85%
Commodities	2,700.00	1,142.63	42.32%
Other Expense & Reimbursements	0.00	149.65	
COVID CRF and ARPA Grant Expenditures	0.00	(8,506.74)	
Expenses Total	470,867.00	406,793.85	86.39%
08 Unified Courts			

YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
Revenue			
Reimbursements	10,000.00	1,373.00	13.73%
Revenue Total	10,000.00	1,373.00	13.73%
Expenses			
Contractual Services	543,103.00	397,591.09	73.21%
Commodities	53,900.00	23,977.72	68.40%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	597,003.00	421,568.81	72.77%
09 Courthouse General			
Revenue			
Reimbursements	15,000.00	22,788.36	151.92%
Revenue Total	15,000.00	22,788.36	151.92%
Expenses			
Personal Services	71,272.00	61,064.30	85.68%
Contractual Services	1,502,250.00	1,242,706.36	74.36%
Commodities	1,000.00	314.59	31.46%
Capital Improvement & Outlay	1,000,000.00	78.04	0.01%
Other Expense & Reimbursements	24,000.00	51,899.07	216.25%
Ambulance Services	1,525,764.00	1,029,957.23	67.50%
Commission Discretionary	20,000.00	51.80	0.26%
Economic Development Projects	400,000.00	50,000.00	12.50%
Emergency Communications	650,000.00	421,631.11	64.87%
Outside Agencies Appropriation	570,500.00	549,750.00	96.36%
Reserve for Cash Carryover & Contingencies	6,893,800.00	0.00	0.00%
Transfers Out to Other Funds	856,279.00	0.00	0.00%
Expenses Total	13,514,865.00	3,407,452.50	25.21%
11 Maintenance			
Revenue			
Reimbursements	30,000.00	24,273.99	80.91%
Revenue Total	30,000.00	24,273.99	80.91%
Expenses			
Personal Services	737,052.00	479,064.44	65.00%
Contractual Services	82,411.00	45,923.71	55.73%
Commodities	72,309.00	40,130.95	58.93%
Capital Improvement & Outlay	15,000.00	0.00	0.00%
Expenses Total	906,772.00	565,119.10	62.60%
12 Planning Zoning Utilities			
Expenses			
Personal Services	60,611.00	51,286.17	84.62%
Contractual Services	18,400.00	5,772.60	31.37%
Commodities	700.00	25.95	3.71%
Expenses Total	79,711.00	57,084.72	71.61%

YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used
13 Emergency Management			
Revenue			
Reimbursements	0.00	473.40	
Revenue Total	0.00	473.40	
Expenses			
Personal Services	119,143.00	110,647.40	92.87%
Contractual Services	27,375.00	14,490.41	52.93%
Commodities	15,350.00	7,669.91	49.97%
Capital Improvement & Outlay	7,482.00	6,682.79	89.32%
Other Expense & Reimbursements	0.00	19,477.30	
COVID CRF and ARPA Grant Expenditures	0.00	(13,311.51)	
Expenses Total	169,350.00	145,656.30	86.01%
14 Jail			
Revenue			
Reimbursements	90,000.00	41,798.97	46.44%
Other	5,000.00	0.00	0.00%
Revenue Total	95,000.00	41,798.97	44.00%
Expenses			
Personal Services	2,222,689.00	1,757,301.88	83.42%
Contractual Services	874,246.00	677,434.85	77.64%
Commodities	171,000.00	131,367.55	78.21%
Capital Improvement & Outlay	60,600.00	11,348.53	18.73%
Other Expense & Reimbursements	0.00	435.00	
Expenses Total	3,328,535.00	2,577,887.81	80.36%
15 Human Resources			
Expenses			
Personal Services	194,872.00	155,952.45	80.03%
Contractual Services	55,724.00	32,647.73	58.59%
Commodities	16,500.00	1,895.09	11.49%
Expenses Total	267,096.00	190,495.27	71.32%
16 Appraiser			
Revenue			
Reimbursements	3,000.00	2,915.67	97.19%
Revenue Total	3,000.00	2,915.67	97.19%
Expenses			
Personal Services	585,769.00	448,801.11	76.62%
Contractual Services	84,245.00	41,148.84	48.84%
Commodities	22,000.00	11,872.65	53.97%
Capital Improvement & Outlay	10,000.00	8,500.00	85.00%
Expenses Total	702,014.00	510,322.60	72.69%

YTD BUDGET REPORT

Department	Adopted Budget	Actual Amount	% Rec'd / Used	
17 Election				
Revenue				
Reimbursements	500.00	626.66	125.33%	
Revenue Total	500.00	626.66	125.33%	
Expenses				
Personal Services	116,540.00	89,236.36	76.57%	
Contractual Services	185,775.00	89,913.95	48.40%	
Commodities	14,800.00	7,368.36	49.79%	
Capital Improvement & Outlay	4,000.00	1,375.55	34.39%	
Transfers Out to Other Funds	58,296.00	0.00	0.00%	
Expenses Total	379,411.00	187,894.22	49.52%	
18 IS/GIS				
Revenue				
Reimbursements	28,000.00	15,138.49	54.07%	
Revenue Total	28,000.00	15,138.49	54.07%	
Expenses				
Personal Services	397,680.00	297,064.65	74.70%	
Contractual Services	267,875.00	258,741.88	96.59%	
Commodities	5,000.00	3,445.46	68.91%	
Capital Improvement & Outlay	13,000.00	8,733.00	67.18%	
Expenses Total	683,555.00	567,984.99	83.09%	
24 Auto Center				
Revenue				
Reimbursements	20,000.00	19,760.00	98.80%	
Revenue Total	20,000.00	19,760.00	98.80%	
Expenses				
Personal Services	124,390.00	105,791.02	85.05%	
Contractual Services	14,667.00	12,007.43	81.87%	
Commodities	9,695.00	4,723.41	48.72%	
Capital Improvement & Outlay	6,000.00	561.52	9.36%	
Expenses Total	154,752.00	123,083.38	79.54%	
24 Auto Center Total	174,752.00	142,843.38	81.74%	
	REVENUE TOTALS	26,719,950.00	17,900,953.74	66.99%
	EXPENSE TOTALS	26,425,652.00	13,423,866.40	50.80%
Fund 001 General Fund	294,298.00	4,477,087.34		

Beginning Fund Balance: 14,919,894.47

Ending Fund Balance: 19,396,981.81

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
002 Dept of Aging				
Revenue				
Taxes	254,689.00	253,370.52	99.48%	
Licenses, Permits, and Fees	250.00	1.00	0.40%	
Reimbursements	192,025.00	4,825.42	2.51%	
Other	1,830,279.00	951,898.14	52.01%	
Revenue Total	2,277,243.00	1,210,095.08	53.14%	
Expenses				
Personal Services	1,147,398.00	954,943.41	83.23%	
Contractual Services	590,870.00	309,771.58	52.43%	
Commodities	282,150.00	115,853.59	41.06%	
Capital Improvement & Outlay	249,565.00	196.74	0.08%	
Other Expense & Reimbursements	425.00	(11.06)	-2.60%	
Expenses Total	2,270,408.00	1,380,754.26	60.82%	
	REVENUE TOTALS	2,277,243.00	1,210,095.08	53.14%
	EXPENSE TOTALS	2,270,408.00	1,380,754.26	60.82%
Fund 002-Dept of Aging Totals	6,835.00	(170,659.18)		
	Beginning Fund Balance:	763,137.16		
	Ending Fund Balance:	592,477.98		

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
003 Health				
Revenue				
Taxes	1,187,305.00	1,176,709.31	99.11%	
Licenses, Permits, and Fees	10,000.00	3,404.45	34.04%	
Reimbursements	850,000.00	1,084,477.22	127.59%	
Other	1,282,470.00	1,035,720.31	80.76%	
Revenue Total	3,329,775.00	3,300,311.29	99.12%	
Expenses				
Personal Services	2,445,944.00	1,921,238.53	78.55%	
Contractual Services	585,600.00	596,900.69	101.93%	
Commodities	261,700.00	198,877.41	75.99%	
Capital Improvement & Outlay	5,000.00	8,674.28	173.49%	
Other Expense & Reimbursements	0.00	(301.02)		
COVID CRF and ARPA Grant Expenditures	0.00	(85,889.06)		
Expenses Total	3,298,244.00	2,639,500.83	80.03%	
	REVENUE TOTALS	3,329,775.00	3,300,311.29	99.12%
	EXPENSE TOTALS	3,298,244.00	2,639,500.83	80.03%
Fund 003-Health Totals	31,531.00	660,810.46		
	Beginning Fund Balance:	1,358,836.24		
	Ending Fund Balance:	2,019,646.70		

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
004 Noxious Weed				
Revenue				
Taxes	63,951.00	63,521.20	99.33%	
Reimbursements	25,000.00	0.00	0.00%	
Other	42,703.00	20,500.26	48.01%	
Revenue Total	131,654.00	84,021.46	63.82%	
Expenses				
Personal Services	79,518.00	67,101.75	84.39%	
Contractual Services	3,800.00	1,676.59	44.12%	
Commodities	36,550.00	31,764.26	86.91%	
Transfers Out to Other Funds	10,000.00	0.00	0.00%	
Expenses Total	129,868.00	100,542.60	77.42%	
	REVENUE TOTALS	131,654.00	84,021.46	63.82%
	EXPENSE TOTALS	129,868.00	100,542.60	77.42%
	Fund 004-Nox Weed Totals	1,786.00	(16,521.14)	
	Beginning Fund Balance:	57,791.63		
	Ending Fund Balance:	41,270.49		

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
006 Special Bridge Fund				
Revenue				
Taxes	969,095.00	966,846.09	99.77%	
Reimbursements	1,200,000.00	328,561.31	27.38%	
Other	605,368.00	0.00	0.00%	
Revenue Total	2,774,463.00	1,295,407.40	46.69%	
Expenses				
Contractual Services	1,725,000.00	98,187.52	6.27%	
Commodities	350,000.00	0.00	0.00%	
Capital Improvement & Outlay	675,000.00	0.00	0.00%	
Other Expense & Reimbursements	0.00	176,240.00		
Expenses Total	2,750,000.00	274,427.52	10.34%	
	REVENUE TOTALS	2,774,463.00	1,295,407.40	46.69%
	EXPENSE TOTALS	2,750,000.00	274,427.52	9.98%
	Fund 006-Sp Bridge Totals	24,463.00	1,020,979.88	
	Beginning Fund Balance:	2,937,495.13		
	Ending Fund Balance:	3,958,475.01		

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Amt Received / Expended	% Rec'd / Used	
007 Public Works				
Revenue				
Taxes	4,963,448.00	4,916,166.25	99.05%	
Reimbursements	275,000.00	11,764.54	4.28%	
Other	1,411,995.00	1,349,702.91	95.59%	
Revenue Total	6,650,443.00	6,277,633.70	94.39%	
Expenses				
Personal Services	2,139,249.00	1,636,066.02	76.48%	
Contractual Services	307,550.00	151,242.28	49.36%	
Commodities	3,212,500.00	2,517,616.29	90.17%	
Capital Improvement & Outlay	557,500.00	388,984.49	69.77%	
Reserve for Cash Carryover & Contingencies	200,000.00	0.00	0.00%	
Transfers Out to Other Funds	100,000.00	0.00	0.00%	
Expenses Total	6,516,799.00	4,693,909.08	77.85%	
	REVENUE TOTALS	6,650,443.00	6,277,633.70	94.39%
	EXPENSE TOTALS	6,516,799.00	4,693,909.08	72.03%
	Fund 007-Public Works	133,644.00	1,583,724.62	
	Beginning Fund Balance:	1,456,446.02		
	Ending Fund Balance:	3,040,170.64		

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
008 Solid Waste				
Revenue				
Reimbursements	20,000.00	362,469.50	1812.35%	
Other	9,307,597.00	4,887,478.10	52.51%	
Revenue Total	9,327,597.00	5,249,947.60	56.28%	
Expenses				
Personal Services	1,514,173.00	1,071,140.24	70.74%	
Contractual Services	1,174,450.00	620,071.33	53.64%	
Commodities	571,500.00	288,665.05	56.49%	
Capital Improvement & Outlay	1,003,000.00	795,523.95	79.31%	
Other Expense & Reimbursements	0.00	36.30		
Reserve for Cash Carryover & Contingencies	4,074,707.00	0.00	0.00%	
Transfers Out to Other Funds	400,000.00	0.00	0.00%	
Expenses Total	8,737,830.00	2,775,436.87	32.27%	
	REVENUE TOTALS	9,327,597.00	5,249,947.60	56.28%
	EXPENSE TOTALS	8,737,830.00	2,775,436.87	31.76%
	Fund 008-Solid Waste	589,767.00	2,474,510.73	
	Beginning Fund Balance:	5,878,172.12		
	Ending Fund Balance:	8,352,682.85		

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
009 Youth Shelter				
Revenue				
Reimbursements	1,168,995.00	1,170,356.63	100.12%	
Other	943,736.00	0.00	0.00%	
Revenue Total	2,112,731.00	1,170,356.63	55.40%	
Expenses				
Personal Services	1,696,194.00	1,279,765.88	75.45%	
Contractual Services	115,925.00	58,844.07	50.76%	
Commodities	53,100.00	19,296.16	36.34%	
Capital Improvement & Outlay	15,200.00	11,130.00	73.22%	
Other Expense & Reimbursements	132,312.00	66,541.82	50.29%	
Reserve for Cash Carryover & Contingencies	100,000.00	0.00	0.00%	
Expenses Total	2,112,731.00	1,435,577.93	67.95%	
	REVENUE TOTALS	2,112,731.00	1,170,356.63	55.40%
	EXPENSE TOTALS	2,112,731.00	1,435,577.93	67.95%
Fund 009-Youth Services	0.00	(265,221.30)		
	Beginning Fund Balance:	674,969.49		
	Ending Fund Balance:	409,748.19		

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
013 Solid Waste Reserve				
Revenue				
Other	5,800,782.00	0.00	0.00%	
Revenue Total	5,800,782.00	0.00	0.00%	
Expenses				
Contractual Services	355,000.00	122,662.19	34.55%	
Capital Improvement & Outlay	5,445,782.00	0.00	0.00%	
Expenses Total	5,800,782.00	122,662.19	2.11%	
	REVENUE TOTALS	5,800,782.00	0.00	0.00%
	EXPENSE TOTALS	5,800,782.00	122,662.19	2.11%
Fund 013-Solid Waste Reserve	0.00	(122,662.19)		
	Beginning Fund Balance:	5,635,294.76		
	Ending Fund Balance:	5,512,632.57		

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
015 Employee Benefits				
Revenue				
Taxes	6,620,542.00	6,591,401.40	99.56%	
Reimbursements	1,350,000.00	1,185,273.12	87.80%	
Other	3,515,184.00	0.00	0.00%	
Revenue Total	11,485,726.00	7,776,674.52	67.71%	
Expenses				
Personal Services	3,803,000.00	3,051,308.67	80.23%	
Contractual Services	5,000.00	53,733.00	1074.66%	
Capital Improvement & Outlay	1,700,000.00	0.00	0.00%	
Other Expense & Reimbursements	4,000.00	181.96	4.55%	
Transfers Out to Other Funds	5,000,000.00	3,402,480.00	68.05%	
Reserve for Cash Carryover & Contingencies	800,000.00	0.00	0.00%	
COVID CRF and ARPA Grant Expenditures	0.00	(36,563.52)		
Expenses Total	11,312,000.00	6,471,140.11	57.21%	
	REVENUE TOTALS	11,485,726.00	7,776,674.52	67.71%
	EXPENSE TOTALS	11,312,000.00	6,471,140.11	57.21%
Fund 015-Employee Benefits	173,726.00	1,305,534.41		
	Beginning Fund Balance:	4,783,260.34		
	Ending Fund Balance:	6,088,794.75		

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used	
017 Training & Evaluation Center				
Revenue				
Taxes	512,789.00	510,283.55	99.51%	
Other	10,772.00	0.00	0.00%	
Revenue Total	523,561.00	510,283.55	97.46%	
Expenses				
Contractual Services	510,000.00	510,000.00	100.00%	
Expenses Total	510,000.00	510,000.00	100.00%	
	REVENUE TOTALS	523,561.00	510,283.55	97.46%
	EXPENSE TOTALS	510,000.00	510,000.00	100.00%
Fund 017-Training & Evaluation Center	13,561.00	283.55		
	Beginning Fund Balance:	25,859.08		
	Ending Fund Balance:	26,142.63		

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
018 Mental Health			
Revenue			
Taxes	455,382.00	452,200.74	99.30%
Other	8,740.00	0.00	0.00%
Revenue Total	464,122.00	452,200.74	97.43%
Expenses			
Contractual Services	452,025.00	452,025.00	100.00%
Expenses Total	452,025.00	452,025.00	100.00%
REVENUE TOTALS	464,122.00	452,200.74	97.43%
EXPENSE TOTALS	452,025.00	452,025.00	100.00%
Fund 018-Mental Health	12,097.00	175.74	
	Beginning Fund Balance:	21,290.55	
	Ending Fund Balance:	21,466.29	

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
029 Special Park & Recreation			
Revenue			
Taxes	10,269.00	12,562.24	122.33%
Other	139.00	0.00	0.00%
Revenue Total	10,408.00	12,562.24	120.70%
Expenses			
Contractual Services	10,269.00	10,269.00	100.00%
Other Expense & Reimbursements	139.00	0.00	0.00%
Expenses Total	10,408.00	10,269.00	98.66%
REVENUE TOTALS	10,408.00	12,562.24	120.70%
EXPENSE TOTALS	10,408.00	10,269.00	98.66%
Fund 029 Special Park & Recreation	0.00	2,293.24	
	Beginning Fund Balance:	4,409.37	
	Ending Fund Balance:	6,702.61	

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
030 Special Alcohol & Drug			
Revenue			
Taxes	10,269.00	13,618.93	132.62%
Other	17,117.00	0.00	0.00%
Revenue Total	27,386.00	13,618.93	49.73%
Expenses			
Contractual Services	10,000.00	10,000.00	100.00%
Reserve for Cash Carryover & Contingencies	17,386.00	0.00	0.00%
Expenses Total	27,386.00	10,000.00	36.52%
REVENUE TOTALS	27,386.00	13,618.93	49.73%
EXPENSE TOTALS	27,386.00	10,000.00	36.52%
Fund 030 Special Alcohol & Drug	0.00	3,618.93	
	Beginning Fund Balance:	17,146.87	
	Ending Fund Balance:	20,765.80	

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
083 County Bond & Interest			
Revenue			
Taxes	318,076.00	320,609.68	100.80%
Other	220,079.00	54,148.85	24.60%
Revenue Total	538,155.00	374,758.53	69.64%
Expenses			
Contractual Services	379,756.00	374,441.00	98.60%
Other Expense & Reimbursements	0.00	1,000.00	
Reserve for Cash Carryover & Contingencies	150,000.00	0.00	0.00%
Expenses Total	529,756.00	375,441.00	70.87%
REVENUE TOTALS	538,155.00	374,758.53	69.64%
EXPENSE TOTALS	529,756.00	375,441.00	70.87%
Fund 083 County Bond & Interest	8,399.00	(682.47)	
	Beginning Fund Balance:	142,252.49	
	Ending Fund Balance:	141,570.02	

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
085 Noxious Weed/Capital Outlay			
Revenue			
Other	109,776.00	0.00	0.00%
Revenue Total	109,776.00	0.00	0.00%
Expenses			
Capital Improvement & Outlay	109,776.00	0.00	0.00%
Expenses Total	109,776.00	0.00	0.00%
REVENUE TOTALS	109,776.00	0.00	0.00%
EXPENSE TOTALS	109,776.00	0.00	0.00%
Fund 085 Noxious Weed Capital Outlay	0.00	0.00	
	Beginning Fund Balance:	89,776.58	
	Ending Fund Balance:	89,776.58	

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
086 Health/Capital Outlay			
Revenue			
Other	336,041.00	0.00	0.00%
Revenue Total	336,041.00	0.00	0.00%
Expenses			
Capital Improvement & Outlay	336,041.00	50,427.56	15.01%
Expenses Total	336,041.00	50,427.56	15.01%
REVENUE TOTALS	336,041.00	0.00	0.00%
EXPENSE TOTALS	336,041.00	50,427.56	15.01%
Fund 086 Health Capital Outlay	0.00	(50,427.56)	
	Beginning Fund Balance:	378,479.84	
	Ending Fund Balance:	328,052.28	

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
087 Historical Museum			
Revenue			
Taxes	185,831.00	184,726.31	99.41%
Other	4,071.00	0.00	0.00%
Revenue Total	189,902.00	184,726.31	97.27%
Expenses			
Contractual Services	185,000.00	185,000.00	100.00%
Expenses Total	185,000.00	185,000.00	100.00%
REVENUE TOTALS	189,902.00	184,726.31	97.27%
EXPENSE TOTALS	185,000.00	185,000.00	100.00%
Fund 087 Historical Museum	4,902.00	(273.69)	
	Beginning Fund Balance:	4,719.53	
	Ending Fund Balance:	4,445.84	

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
093 Special Equipment Fund			
Revenue			
Taxes	218,341.00	216,369.23	99.10%
Reimbursements	124,605.00	130,289.13	104.56%
Other	668,343.00	0.00	0.00%
Revenue Total	1,011,289.00	346,658.36	34.28%
Expenses			
Capital Improvement & Outlay	910,500.00	244,707.79	26.88%
Reserve for Cash Carryover & Contingencies	95,000.00	0.00	0.00%
Expenses Total	1,005,500.00	244,707.79	24.34%
REVENUE TOTALS	1,011,289.00	346,658.36	34.28%
EXPENSE TOTALS	1,005,500.00	244,707.79	24.34%
Fund 093 Special Equipment Fund	5,789.00	101,950.57	
	Beginning Fund	684,312.89	
	Ending Fund Balance:	786,263.46	

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
094 Special Road Fund			
Revenue			
Taxes	685,941.00	681,295.45	99.32%
Reimbursements	0.00	3,521.73	
Other	87,211.00	0.00	0.00%
Revenue Total	773,152.00	684,817.18	88.57%
Expenses			
Capital Improvement & Outlay	755,000.00	0.00	0.00%
Contractual Services	0.00	3,521.63	
Expenses Total	755,000.00	3,521.63	0.47%
REVENUE TOTALS	773,152.00	684,817.18	88.57%
EXPENSE TOTALS	755,000.00	3,521.63	0.47%
Fund 094 Special Road Fund	18,152.00	681,295.55	
	Beginning Fund Balance:	681,589.21	
	Ending Fund Balance:	1,362,884.76	

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
098 Capital Improvement Program			
Revenue			
Taxes	646,272.00	643,512.83	99.57%
Other	432,224.00	0.00	0.00%
Revenue Total	1,078,496.00	643,512.83	59.67%
Expenses			
Capital Improvement & Outlay	812,000.00	428,481.67	52.77%
Reserve for Cash Carryover & Contingencies	250,000.00	0.00	0.00%
Expenses Total	1,062,000.00	428,481.67	40.35%
REVENUE TOTALS	1,078,496.00	643,512.83	59.67%
EXPENSE TOTALS	1,062,000.00	428,481.67	40.35%
Fund 098 Capital Improvement Program	16,496.00	215,031.16	
	Beginning Fund Balance:	482,206.01	
	Ending Fund Balance:	697,237.17	

YTD BUDGET REPORT

As of 10/31/2021

Fund	Adopted Budget	Actual Amount	% Rec'd / Used
180 Internal Services			
Revenue			
Reimbursements	678,000.00	390,906.85	57.66%
Other	71,568.00	0.00	0.00%
Revenue Total	749,568.00	390,906.85	0.52
Expenses			
Commodities	678,000.00	402,361.27	0.59
Reserve for Cash Carryover & Contingencies	71,568.00	0.00	0.00%
Expenses Total	749,568.00	402,361.27	0.54
	REVENUE TOTALS	749,568.00	390,906.85
	EXPENSE TOTALS	749,568.00	402,361.27
Fund 180 Internal Services	0.00	(11,454.42)	52.15%
	Beginning Fund Balance:	112,489.42	
	Ending Fund Balance:	101,035.00	